

EMERGENCY EVACUATION PROCEDURE

In the event of an emergency, the suppliers/visitors in the company premises shall:

1. follow their contact within the company, if the emergency takes place during a visit or meeting;
2. follow the safety signs (white figures on a green background) indicating the shortest path to an exit to leave the place, if the emergency takes place before or after the visit or meeting.

THIS PERMIT IS GRANTED AT THE FOLLOWING CONDITIONS:

The undersigned confirms that he/she has been informed of the following regulations regarding the Cantine Settesoli facility:

IT IS STRICTLY FORBIDDEN TO:

- Remove any kind of materials or documents;
- Stop or transit in rooms, corridors, entrance halls, departments, offices without being specifically authorized by the personnel;
- Smoke in all closed spaces;
- Act, remove, modify or tamper with equipment, machines, systems, etc., particularly touching or handling safety devices or the related guards installed on said devices;
- Hinder access ways, emergency lanes/exits and any other area in front of signalling devices or information signs;
- Take pictures or video, unless previously authorized;
- Inside the manufacturing area:
 - Eat food or drink;
 - wear rings, necklaces, bracelets, watches, piercing in exposed body parts, fake nails and other personal items;
 - Use the electronic cigarette.

SUPPLIERS/VISITORS MUST:

- Comply with the corporate hygiene-sanitary regulations in force in manufacturing departments;
- Strictly comply with personal hygiene criteria when using sanitary services;
- Follow the indications provided by the staff attending systems and equipment and by the staff in charge of safety and environment protection conduct;
- Use the PPDs provided by the corporate contact in the applicable areas;
- Always behave with caution so as not to cause hazards for people, property and the environment;
- Promptly notify the corporate staff about any event which may endanger the safety of personnel, equipment and the environment;
- Throw waste in the available bins;
- Strictly follow all the signs and indications, obey any restriction and ban described in warning signs or notified with visual or audio signals;
- Wear the headgear and coat before entering into packaging areas.

Suppliers and visitors must comply with the obligation not to access manufacturing departments and warehouses/storage areas without being accompanied by corporate staff. The Company shall not be held liable in case of personal injury or property damage caused by people not complying with these rules. For external maintainers, please note that all the operating parameters of the machinery must be set and verified, so that they can function properly and ensure the maximum efficiency and energy savings.

DECLARATION OF GOOD HEALTH CONDITIONS OF SUPPLIERS/VISITORS

Suppliers and visitors shall declare that:

- They are aware that the plant operates in the human food industry;
- They have not been in a health condition that may imply a risk of infectious disease at least for the last 30 days;
- They generally enjoy good health.

Furthermore, the undersigned acknowledges that Cantine Settesoli, for the purpose of protecting hygiene-sanitary conditions, may, at its sole discretion, deny access or ask that any person abandon any department if their general health conditions are deemed to be hazardous in case of contact with food ingredients. Finally, the undersigned shall accept, if required to do so, to be medically examined by Cantine Settesoli in a special dedicated facility before accessing the plant.

Date ____/____/____

Visitor's signature _____

Host signature _____